

LBHA ARENA REQUEST FORM

Mail completed form to
LBHA
P.O. Box 2326
Loomis CA 95650

PERMIT # will be issued
When fees (if any) and insurance
are received by LBHA

Fees Received:
Insurance exp. date:
Use Fee Returned:

FOR LBHA USE ONLY

Organization : _____

Person to Contact: _____

Address: _____

City/State/Zip/County _____

Phone/E-mail: _____ **Type of Event:** _____

Date(s) Needed: _____

FEEES REQUIRED

ARENA USE FEE Per Day \$60 _____
ARENA USE FEE + PORTABLE OFFICE/Day \$80 _____
REFUNDABLE CLEAN UP FEE (1/event)* \$50 _____
PA SYSTEM- Per Day \$15 _____
BLDG 1.- Small jump set, Trail and
Gymkhana items (Per day) \$15 _____
BLDG 2 - Full Jump Set + items from Bldg \$45 _____
(Per Day)

Week day use by groups (Trainers, School Classes,
Organized Groups)Based on half weekday day use :**

Number Riders _____ X \$2.50/rider _____
or with a \$25 Minimum

Trainers: Share Arena Permit _____ (insurance on file)

TOTAL AMOUNT SUBMITTED

TOTAL OWED

*(NOTE: Separate Check for
Clean up Fee)

**No Fee for Trainers ! Share Arena# bXYf ` %\$` F]XYfg

INSURANCE CERTIFICATES

MUST BE ON FILE WITH LBHA

And PLACER COUNTY

7 days prior to your event

(Requirement - \$1 million Liability)

NO INSURANCE - NO EVENT - NO EXCEPTIONS

LBHA and Placer County must be listed

As additional insured on certificates

**Your Insurance Company must mail ORIGINAL
Certificates and attachments to:**

(1) Placer County

Atten: A Y]ggU' Dcd]b

145 Fulweiler Avenue, Suite 100

Auburn, CA 95603

And to

(2) LBHA P.O. Box 2326 Loomis CA 95650

- NOTE:** 1. Arena Water system is normally turned on in Late April –
2. There is one Porta Potty by Arena – For large shows you may want to order a second.
3. Call 5 days before your event to arrange for keys and instructions
4. If Arena/Park/Asphalt parking areas are not left clean, CLEAN UP FEE WILL BE FORFEITED
5. ALL ACCIDENTS/INJURIES, damage to facilities or damage or loss of equipment must be reported to LBHA within 24 hours - 652-5204

EVENT MANAGER _____ **LBHA** _____ **DATE** _____
(Keep a copy of this form for your records)

NOTE: Please submit separate checks for the USE FEE AND CLEAN UP FEE.

DO NOT USE FOR 4-H Arena Requests

